******

**39th Meeting of the Safeguarding Board for Northern Ireland**

**Wednesday 25th September 2019 3.30pm -5.00pm**

**The Chestnut Suite, Lagan Valley Island Centre, BT27 4RL**

**PUBLIC MINUTES**

**RECORD OF ATTENDANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title & Organisation** | **Present** | **Apology** |
| Ms Bernie McNally | Independent Chair Safeguarding Board for Northern Ireland | 🗸 |  |
| Mr Neil Anderson | National Head of Service for Northern Ireland NSPCC |  | 🗸 |
| Ms Deirdre Mahon | Director of Women & Children's Services, WHSCT | 🗸 |  |
| Dr Martin Cunningham | GP representative of N.I. General Practice Committee |  | 🗸 |
| Dr Naomh White | GP representative; Deputising obo Dr Martin Cunningham | 🗸 |  |
| Mr Liam Hannaway | Chief Executive Newry, Mourne and Down District Council |  | 🗸 |
| Dr Adrian Mairs  | Interim Director of Public Health |  | 🗸 |
| Ms Mary Hinds  | Director Nursing and Allied Health Professionals, PHA |  | 🗸 |
| Mr Declan McGeown | Chief Executive, YJA |  | 🗸 |
| Mr Brian Ingram | Assistant Director, YJA; Deputising obo Mr Declan McGeown | 🗸 |  |
| D/Chief Superintendent Paula Hillman  | Head of Public Protection Branch, PSNI | 🗸 |  |
| Ms Paddy Kelly | Director Children’s Law Centre |  | 🗸 |
| Ms Cheryl Lamont | Chief Executive, PBNI  | 🗸 |  |
| Ms Pauline Leeson | Chief Executive Children in N. Ireland |  | 🗸 |
| Ms Una Turbitt | Assistant Director Children and Young Peoples Services, EANI | 🗸 |  |
| Ms Marie Roulston | Director of Social Care and Children, HSCB | 🗸 |  |
| Mr Paul Morgan  | Director of Children & Young People’s Services SHSCT |  | 🗸 |
| Ms Emily Roberts  | Designated Nurse for Safeguarding Children and Young People, PHA |  | 🗸 |
| Ms Ruth-Ann Delija | National Director NI, Action for Children (Interim) |  | 🗸 |
| Ms Maura Dargan | Director of Women, Children & Families Division/Executive Director of Social Work, NHSCT | 🗸 |  |
| Ms Michele Janes | Head of Barnardo’s NI | 🗸 |  |
| Ms Bria Mongan | Director of Social Work/Children’s’ Community services - SEHSCT |  | 🗸 |
| Ms Linda McConnell | Assistant Director of Childrens Community Services, SEHSCT; Deputising obo Ms Bria Mongan | 🗸 |  |
| Ms Carol Diffin | Director of Social Work/Children's Community Services, - BHSCT |  | 🗸 |
| Mr Paddy Mooney | Director, Include Youth | 🗸 |  |
| Dr Peter Hamill | Safeguarding Church of Ireland  | 🗸 |  |
| Mr Peter Reynolds  | Chief Executive -NIGALA |  | 🗸 |
| Mr Andrew Thomson | Independent Chair of the CMR Panel | 🗸 |  |
| Ms Yvonne Adair | Independent Safeguarding Panel Chair Southern, South Eastern and Belfast Areas  | 🗸 |  |
| Ms Mary Rafferty | Independent Safeguarding Panel Chair Western and Northern areas | 🗸 |  |
| Mr Simon Rogers  | Non-Executive (Lay) Member  | 🗸 |  |
| Mr Gerard Guckian  | Non-Executive (Lay) Member  | 🗸 |  |
| **In Attendance** |
| Ms Helen McKenzie  | Project Lead  EITP – Trauma Informed Practice |
| Ms Teresa McAllister  | Professional Officer  |
| Ms Caitriona Livingstone  | Minute Taker  |

**Summary of Actions**

|  |  |  |
| --- | --- | --- |
| **Action No.** | **Action:** | **To be completed by:** |
| 1 | **Business Plan – Request for Identification of Performance Indicators** The Chair will correspond with Board Members to request each agency identify a Performance Indicator – already collected within their respective agency – which demonstrates the difference the agency is making to a child’s life.  | The Chair |
| 2 | **JAY DOH Proposal.** 1. Mr Guckian to forward some amendments to the draft correspondence in respect of the Jay DOH proposal. Comments to be forwarded to Ms McKenzie by 18th October 2019.
2. The response to the Jay DOH proposal subsequently to be forwarded to the DOH for consideration.
 | Mr Guckian / Ms McKenzie |
| 3 | **Members Agreements**SBNI Members Agreement will be circulated to all Board Members for consideration and agency signature. | The Chair  |
| 4 | **‘Sex-Tortion’ Launch**Det Chief Superintendent Hillman shall circulate details of the launch of this animation to be held on 2nd October 2019 to Board members.  | Det Chief Superintendent Hillman |
| 5 | **Signs of Safety ‘Gathering’**Board members to advise the Signs of Safety Implementation Team (orla.fullerton@westerntrust.hscni.net ) of attendance at the ‘Gathering’ on 2nd October 2019 | All Board Members |

**Summary of Approvals**

|  |
| --- |
| The SBNI approved the minutes from the meeting held on 19th June 2019. |
| The MoU was approved by the Board with some minor amendments. |
| The Mid-Year Assurance Statement was approved by SBNI Board. |
| The Finance Report was approved by SBNI Board. |

**Preliminaries: Apologies, Quorum, Conflict of Interest, Complaints**

The Chair welcomed SBNI members to the meeting. Ms McNally chair noted apologies from Mr Neil Anderson, Dr Martin Cunningham, Mr Liam Hannaway, Dr Adrian Mairs, Mr Declan McGeown, Ms Paddy Kelly, Ms Pauline Leeson, Ms Emily Roberts, Ms Bria Mongan, Ms Carol Diffin and Mr Peter Reynolds. The Chair noted Dr White was deputising obo Dr Cunningham and Mr Ingram was deputising obo Mr McGeown.

**Conflict of Interest**

The Chair requested members to declare any conflicts of interest as and when they arise throughout the meeting.

**Complaints**

No complaints were noted since the last Board Meeting in June 2019.

**1.38/19P Previous Minutes & Matters Arising**

1.1 The Chair invited comments on the factual accuracy of the confidential minutes from the SBNI meeting held on the 19th June 2019.

1.2 The minutes were subsequently approved as an accurate record of the meeting.

**2.39/19C Matters Arising**

2.1 Graded Care Profile: To be brought forward to December meeting

2.2 Business Plan (see agenda item 3)

2.3 Signs of Safety ‘Gathering’. Ms Mahon requested Board members advise Orla Fullerton of their ability to attend the Signs of Safety Gathering in the Stormont Hotel on 2 October 2019. (See Action 5)

2.3 MoU (see agenda item 5)

**3.39/19P Business Plan (see paper BM39-09.19P1)**

3.1 To facilitate the completion of the Business Plan and in accordance with the OBA framework the chair advised she will correspond with each Board member to request they identify a performance Indicator, already collected within their organisation, which demonstrates the difference their organisation is making to the lives of children.

**Action 1**

**Business Plan – Request for Identification of Performance Indicators**

The Chair will correspond with Board Members to request each agency identify a Performance Indicator – already collected within their respective agency – which demonstrates the difference the agency is making to a child’s life.

**Action By: The Chair**

**4.29/19P SBNI Engagement with Judiciary (see paper BM39-09.19P2)**

4.1 Mr Thomson spoke to this item and advised he and Mr Reynolds have been developing an engagement strategy with the Judiciary and barristers in respect of the work undertaken by SBNI. This work has followed on from initial discussions in respect of the outcome of Case Management Reviews. This work as illustrated by the paper presented today is ongoing. Mr Guckian highlighted very positive feedback from barristers in respect of the recent “neglect” seminar undertaken by Ms Emily Roberts Board Member and Safeguarding Nurse Consultant and Ms Margaret Burke Professional Officer.

**5.29/19P MoU (see paper BM39-09.19P3)**

51. Following discussion in respect of the Memorandum of Understanding, the Board gave approval to the document.

**6.39/19P JAY DOH Proposal (see Paper BM39-09.19P4)**

6.1 The Chair outlined the background to paper BM39-09.19P4. She indicated that enclosed within the papers is a draft correspondence to the DOH in response to their letter received in July 2019. Mr Guckian advised his preference would be to develop this draft response to more holistically include areas such as governance and the work undertaken by the various committees and sub groups which have maintained a focus on Child Protection matters. Board members concurred with Mr Guckian’s suggestion. There was an overall view that should SBNI amalgamate with the Children and Young Peoples Strategic Partnership there was potential to dilute the Boards emphasis on Child Protection matters. Mr Guckian agreed to assist with amendment to the draft correspondence.

**Action 2**

**JAY DOH Proposal.**

1. Mr Guckian to forward some amendments to the draft correspondence in respect of the Jay DOH proposal. Comments to be forwarded to Ms McKenzie by 18th October 2019.
2. The response to the Jay DOH proposal subsequently to be forwarded to the DOH for consideration.

**Action by: Mr Guckian/Chair**

**7.39/19P Mid-Year Assurance Statement (see Paper BM39-09.19P5)**

7.1 The Chair indicated this statement has been considered and approved by the Governance Committee.

7.2 The Board approved this paper for onward transmission to PHA.

**8.39/19P8 Finance Update (see paper BM39-09.19P6)**

8.1 The Chair advised that most of the SBNI monies are spent in the second half of the Year.

8.2 The Board approved this paper.

**9.39/19P9 EITP Update (see paper BM39-09.19P7)**

9.1 Mr Rodgers spoke to paper BM39-09.19P7.

9.2 He referenced the score card availability within each Board members paper. Mr Rodgers acknowledged the tremendous work undertaken by the EITP implementation team inclusive of the training available, the animation and the video. He indicated that initial evaluations of the success of the training are demonstrating 68% of attendees confirm an increase in their knowledge base.

9.3 Mr Rodgers advised the project is on target to deliver on the implementation plan.

9.4 Mr Rodgers referenced the Leadership programme which is commencing imminently and runs until March 2020. There are 60 places available on the programme; all of which have now been taken up he is pleased to report all Board members are represented. The Leadership programme is designed to have a strong emphasis on sustainability. Ms Mahon congratulated all involved on the EITP programme. Ms Lamont indicated Probation Board NI is hosting a seminar on this area and the Permanent Secretary and Chief Constable PSNI will be present and participating and shall be taking questions at a preliminary session. Mr Rodgers advised the team are currently exploring whether the project may continue beyond March 2020.

**10.39/19 AOB**

10.1 The Chair advised the SBNI Members Agreement will be circulated to all Board Members for consideration and agency signature.

**Action 3**

**Members Agreements**

SBNI Members Agreement will be circulated to all Board Members for consideration and agency signature.

**Action by: The Chair**

10.2 Det Chief Superintendent Hilman advised Board members of an imminent launch of a PSNI ‘Sex-Tortion Det Chief Superintendent Hillman shall circulate details of the launch of this animation to be held on 2nd October 2019 to Board members.

**Action 4**

**Sex-Tortion’ Launch**

Det Chief Superintendent Hillman shall circulate details of the launch of this animation to be held on 2nd October 2019 to Board members.

**Action by: Det Superintendent Paula Hilman**

The Chair thanked everyone for attending and closed the meeting at 5.00pm.

**Ms Bernie McNally**

**Independent Char of SBNI**